

# **Michael Coley - Privacy Notice Summary**

## **Who I am**

I am a barrister who provides legal services. You can contact me at michael.coley@goughsq.co.uk , on 020 7353 0924 or at Gough Square Chambers, 6-7 Gough Square, London EC4A 3DE.

## **How I use your information**

As part of my role as a barrister I collect and process the personal data of my clients, and of third parties connected with the cases on which I work. This can include sensitive personal information and information about criminal convictions. I do this so that I can act for my clients.

In some circumstances I may also use contact details for marketing purposes, although you can always opt out of this.

As a barrister I also process information to enable me to practice as a barrister. This can include the personal details of my clerks, other legal professionals, people with whom I do business, support staff, and members of the public.

## **Who I disclose your information to**

I will always keep my client's information confidential, unless my client consents to its disclosure or I am required to disclose it by law. As part of my role as a barrister I may disclose information to my clients, solicitors, other legal professionals, my chambers, regulators or other legal bodies, third party suppliers (such as IT providers), legal advisors, and courts or adjudicators.

## **Your rights**

You have the right of access to your information (a data subject access request), the right to correct inaccurate information, the right to erase information (to be forgotten), the right to object to or restrict my processing of your information and a right to information portability. Please see my full privacy policy at <https://goughsq.co.uk/barrister/michael-coley> for information on how to exercise these rights.

You also have the right to withdraw any consent that you have given me to use your information (although if I have other grounds on which to use your information I may still do so).

## **More information**

Please see my full privacy policy [INCLUDE LINK] for more information on how we use your information and your rights in respect of that use.